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Experience

Costume Shop Manager

Arizona Theatre Company, Nov. 2019-present

- Supervision and hiring of resident staff and over-hire in all areas of the costume shop and wigs/wardrobe for costume staffing in two cities (Tucson and Phoenix), season budget estimation and planning, individual show and general budget tracking and reconciliation, general equipment & supply maintenance and purchasing.
- Coordinate the out-sourcing of costume builds as needed with other shops or individual freelance artists.
- Updated existing and developed new policies and systems including department safety manual, budget tracking and reporting.
- Developed & implemented the use of an inventory & rental database; developed using MS Access.
- Served on the internal Communications Task Force to improve communication flow between departments company-wide, focusing on utilizing MS SharePoint.

Adjunct Assistant Professor

University of Montana, academic year 2018-19

- Teach courses in costume technology (dye, draping, flat patterning, construction, costume/fashion history) at the undergraduate and graduate level in a 1-year visiting faculty position.
- Serve as costume technology mentor for students working on projects for main-stage productions.
- Attend all faculty and staff meetings, departmental meetings, participate in portfolio reviews of BFA and MFA candidates, and attend recruiting events.

Costume Shop Manager (summer)

Montana Repertory Theatre, July-Sept. 2019

- Hire and supervise summer staff stitcher including preparation of projects.
- Maintain production budgets including reconciliation and communication with designers.
- Schedule all fittings in coordination with the stage management team and ensure alterations completed on time.

Freelance Costume Designer & Coordinator

Various companies, 2007-2018 (selected production history next page)

- Collaborate with director and design team to develop production concept; conduct visual research and create renderings detailing costumes for each character
- Source (rent, purchase, or pull from existing stock) or build costumes to actor measurements; alter existing costumes or contemporary clothing as needed.
- Maintain production budgets and receipt paperwork in accordance with individual company's policy
- Work with various collaboration apps including Basecamp, Box, Dropbox, and Google Drive.

Freelance Costume Technician

Various companies, 2007-2018 (selected production history next page)

- Work with the designer to create bespoke costumes by flat patterning, draping, or use of commercial patterns; drawing from the designer's rendering, research, and personal knowledge of fashion history and construction techniques.
- Fit costumes and mark alterations; alter costumes or supervise stitchers or volunteers doing alterations
- Create and maintain necessary tracking paperwork when working in a wardrobe capacity

Costume Shop Manager (interim)

Cincinnati Shakespeare Company, Aug.-Oct. 2012

- Maintain production budgets including reconciliation.
- Schedule all fittings in coordination with the stage management team
- Continued as Assistant Costume Designer for the remainder of the season until June 2013

Selected Productions: Technology

2018	Costume Technician Tailor/Draper	Sesame Characters <i>Newsies</i>	VStar Entertainment Group Chanhassen Dinner Theatre
2017-18	Wardrobe Swing	<i>Watch on the Rhine, Blithe Spirit, Familiar</i>	Guthrie Theatre
2017	Wardrobe Tailor/Draper Stitcher/Wardrobe	<i>Native Gardens</i> <i>The Kitchen</i> <i>The Classic Nutcracker</i>	Guthrie Theatre University of Minnesota Ballet Minnesota
2016	Tailor/Draper Draper	<i>Earthquakes in London, Marisol</i> <i>Under the Gaslight</i>	University of Minnesota University of Minnesota Showboat
2015	Tailor/Draper	<i>Blue Stockings, Seven Dwarfs</i>	University of Minnesota
2014	Wardrobe	<i>The Piano Lesson</i>	Olney Theatre Center
2011-12	Stitcher	<i>Thunder Knocking on the Door, Merrily We Roll Along</i>	Cincinnati Playhouse in the Park
2011	Wardrobe	<i>Victor/Victoria</i>	Stages St. Louis
2010	Wardrobe	<i>The Great Russian Nutcracker</i> (tour)	The Moscow Ballet

Selected Productions: Design & Coordination

2019	<i>Tosca</i> (assistant) <i>Assassins</i>	Helen E. Rodgers, des. Randy Bolton, dir.	Hawaii Opera Theatre University of Montana
2018	<i>The Nightingale</i> <i>Beethoven's 9th Symphony</i> (coord.) <i>Orpheus in the Underworld</i> (coord.)	Sandy Boren-Barrett & Ann Marie Omeish, dir. Cheryl Rist, des. / Andrew Rist, choreo Julie Rithaler, des / David Walsh, dir.	Stages Theatre Company Ballet Minnesota Univ. of Minnesota Opera Theatre
2017	<i>The American Clock</i> <i>Die Fledermaus</i> (assistant) <i>Idomeno</i> (coordinator)	Joe Price, dir. Christianne Myeres, des. Julie Rithaler, des. / David Walsh, dir.	University of Minnesota/Guthrie Theatre The Santa Fe Opera Univ. of Minnesota Opera Theatre
2016	<i>Waiting for Waiting for Godot</i> <i>Capriccio</i> (assistant)	Matt Sciple, dir. Tobias Hoheisel, des.	Loudmouth Collective The Santa Fe Opera
2015	<i>Daughter of the Regiment</i> (assistant) <i>The Threepenny Opera</i>	Jessica Jahn, des. Kym Longhi, dir.	Mill City Summer Opera University of Minnesota
2013	<i>A Midsummer Night's Dream</i>	Jeremy Dubin, dir.	Cincinnati Shakespeare Company

Education

MFA Costume Design & Technology	University of Minnesota
BFA Theatrical Design & Technology; BA German	Southeast Missouri State University

Professional Affiliations

United States Institute of Theatre Technology (USITT)
Costume Society of America (CSA)

Related Skills

Costume crafts: dye, millinery, foam & thermoplastic construction | Experience with wigs & make-up **Digital fabrication:** laser cutting/etching, digital fabric design & printing **Administrative:** Inventory management including database development (MS Access, Budget development & reconciliation **Design & collaboration software:** Photoshop, Corel Painter, G Suite, Dropbox, MS Office / 365, Asana, Todoist, Basecamp **Teaching:** graduate & undergraduate, new course development, Moodle **Stage Management:** former AEA stage manager